

COSMETOLOGY COURSE OUTLINE

TEXTS: Milady's Standard Cosmetology Textbook
Milady's Standard Cosmetology Exam Review
Milady's Standard Cosmetology Theory Workbook

COURSE DESCRIPTION:

The primary purpose of the Cosmetology course trains the student in basic manipulative skills, safety judgments, proper work habits and desirable attitudes necessary for entry-level position in Cosmetology or related career avenue. The program is a 1500 clock hour course.

COURSE OBJECTIVES:

Upon completion of the course of training and all course requirements, the determined graduate will be able to:

1. Perform in both theory and practical experience, providing information in all phases of Cosmetology.
2. Successfully pass the state board examinations.
3. Work in a professional hairstyling salon as licensed cosmetologists.
4. Perform in cosmetology-related occupations.
5. Develop employer / employee relationships and effective communications skills.

To ensure continued career success, the graduate will continue to learn new and current information related to techniques, trends, fashions, and methods for career development in cosmetology and related fields.

EVALUATION: OF ACHIEVEMENT IN A GIVEN SUBJECT IS THE OFFICIAL RESPONSIBILITY OF THE ASSIGNED INSTRUCTOR. GRADING OF ACHIEVEMENT IS BASED UPON PREDETERMINED CRITERIA, WHICH ARE ANNOUNCED TO THE STUDENTS AT THE BEGINNING OF THE COURSE.

GRADING: Students are assigned theory study and a minimum number of practical experiences required for course completion. Theory is evaluated after each unit of study. Practical assignments are evaluated as completed and counted toward course completion only when rated as satisfactory or better. Practical skills are evaluated according to text procedures, performance standards established by the state licensing agency, and the Practical Cosmetology Skills Competency Evaluation Criteria. Students must maintain a theory grade average of 75% or greater and pass a written and practical exam prior to graduation. Students must make up failed or missed tests and incomplete assignments. Numerical grades are considered according to the following scale:

Written:	93-100	EXCELLENT	Practical:	4	EXCELLENT
	85-92	VERY GOOD		3	VERY GOOD
	75-84	SATISFACTORY		2	SATISFACTORY
	Below 75	FAILING		1	FAILING

INSTRUCTIONAL METHODS: The clock-hour education is provided through a sequential set of learning steps that address specific tasks necessary for State Board preparation, graduation, and entry-level job skills. Clinic equipment, implements, and products are comparable to those used in the industry. The course is presented through comprehensive lesson plans that reflect effective educational methods. Subjects are presented by means of lecture, demonstration, and interactive student participation. Audiovisual aids, guest speakers, field trips, projects, activities, and other related learning methods are used for course delivery.

REFERENCES: A comprehensive library of references, periodicals, books, texts, and audio/video tapes are available to support the course of study and supplement the students' training. Students should avail themselves of the opportunity to use these extensive materials.

COSMETOLOGY COURSE UNITS	HOURS
ORIENTATION, THEORY, SALON MANAGEMENT, MISC.	330
<p>State Laws, Regulations, Professional Image, First Aid, Chemistry, Electricity, Job Seeking, Ethics, Hygiene, Grooming, Personality Development, Success Principles, Poise, Fashion Voice Development, Sales, Communications, Sanitation, Sterilization, Bacteriology, Business Planning, Written Agreements, Salon Operations, Policies and Practices, Compensation, Payroll Deductions, Telephone Use, Advertising, Public Relations, Insurance, Goal Setting.</p>	
<p><i>The following subjects to include related theory, anatomy physiology, preparation, skill procedures, practices, products, materials and implements, hair analysis, client consultations, client record keeping and safety.</i></p>	
SHAMPOOS, RINSES, SCALP TREATMENTS	90
<p>Disorders of Hair and Scalp, Scalp Treatments, Related Chemistry</p>	
CHEMICAL REARRANGING – PERMS AND RELAXERS	240
<p>Hair restructuring/permanent waving and chemical hair relaxing</p>	
HAIR COLORING AND BLEACHING	120
<p>Temporary, Semi-Permanent, Permanent Applications, Bleaching, Tinting, Toning, Special Effects, Problems</p>	
MANICURING, PEDICURING, NAIL EXTENSIONS	90
<p>Theory of Massage, Advanced Nail Techniques</p>	
FACIALS, MAKEUP, SKIN CARE	60
<p>Theory of Massage, Facial Treatments, Makeup Application, Artificial Eyelashes, Removal of Unwanted Hair, Eyelash and Brow Tinting, Light Therapy, Electrical Appliances</p>	
HAIR STYLING AND HAIR CUTTING	570
<p>Wet Styling, Blow Drying, Finger Waving, Air Waving, Hair Pressing, Hair Shaping, and Cutting</p>	
TOTAL HOURS	<u>1500</u>

The above hour requirements must be met in each category in addition to all other licensing requirements to be eligible for the state examination.