

MANICURING COURSE OUTLINE

TEXTS: Milady's Art and Science of Nail Technology
Milady's Art and Science of Nail Technology Theory Workbook
Milady's Art and Science of Nail Technology Exam Review

COURSE DESCRIPTION: The primary purpose of the Manicuring course is to train the student in basic manipulative skills, safety judgments, proper work habits and desirable attitudes necessary for entry-level positions as a Nail Technician or related career avenue. The 600 hour course is measured in clock hours.

COURSE OBJECTIVES: Upon completion of the course of training and all course requirements, the determined graduate will be able to:

1. Project a positive attitude and a sense of personal integrity and self-confidence.
2. Practice proper grooming, poise, and effective communication skills.
3. Understand employer / employee relationships and respect the need to deliver worthy service for value received.
4. Perform the basic manipulative skills in manicuring, pedicuring and various methods of nail extensions.
5. Apply the theory, technical information and related matters to assure sound judgments, decisions, and procedures.

To ensure continued career success, the graduate will continue to learn new and current information related to techniques, trends, and methods for career development in nail technology and related fields.

GRADING: Students are assigned theory study and a minimum number of practical experiences required for course completion. Theory is evaluated after each unit of study. Practical assignments are evaluated as completed and counted toward course completion only when rated as satisfactory or better. Practical skills are evaluated according to text procedures, performance standards established by the state licensing agency, and the Practical Cosmetology Skills Competency Evaluation Criteria. Students must maintain a theory grade average of 75% or greater and pass a written and practical exam prior to graduation. Students must make up for failed or missed tests and incomplete assignments. Numerical grades are considered according to the following scale:

Written:	90-100	EXCELLENT	Practical:	90-100	EXCELLENT
	80-89	VERY GOOD		80-89	VERY GOOD
	70-79	SATISFACTORY		70-79	SATISFACTORY
	BELOW 70	FAILING		BELOW 70	FAILING

INSTRUCTIONAL METHODS: The clock-hour education is provided through a sequential set of learning steps that address specific tasks necessary for State Board preparation, graduation, and entry-level job skills. Clinic equipment, implements, and products are comparable to those used in the industry. The course is presented through comprehensive lesson plans that reflect effective educational methods. Subjects are presented by means of lecture, demonstration, and interactive student participation. Audiovisual aids, guest speakers, field trips, projects, activities, and other related learning methods are used for course delivery.

REFERENCES: A comprehensive library of references, periodicals, books, texts, and audio/video tapes are available to support the course of study and supplement the students' training. Students should avail themselves of the opportunity to use these extensive materials.

MANICURING COURSE UNITS AND HOURS

SUBJECT
HOURS

BACTERIOLOGY, STERILIZATION, & SANITATION **60**

Public sanitation, sanitation methods, chemical agents, types and classifications, bacterial growth and infections

MANICURING & PEDICURING (INCLUDES WAXING OR OTHER NON PERMANENT) **160**

Nail diseases, disorders, anatomy, nail and hand care, theory of massage, terms, implements, treatments, plain, hot oil, electric, and men's manicure, pedicures, nail extensions, and advanced nail techniques

ARTIFICIAL NAILS **160**

Nail tips and wraps, monomer liquid and polymer powder enhancements, UV and LED Gels

NAIL ART **60**

Color theory, polish, embellishments, airbrushing

SALON DEVELOPMENT **120**

Professional image, first aid, chemistry, electricity, job seeking, ethics, hygiene, grooming, personality development, success principles, sales, communications, business planning, written agreements, salon operations, policies and practices, employees

compensation, payroll deductions, telephone use, advertising, public relations, insurance, goal setting, occupational safety, health

COSMETOLOGY LAW, RULES AND REGULATIONS **40**

TOTAL HOURS **600**

Overtime Charges:

Each course/program has been scheduled for completion in an allotted amount of time. A grace period of 10% has been added to each program's calculated completion date. If a student does not graduate within the contract period, any additional training will be billed at the hourly rate of \$11.00 per hour.